

Date:

BICPA ACADEMY SDN BHD

Unit 1, First Floor,
Block A, Regent Square,
Spg 150, Kiulap,
Bandar Seri Begawan,
Negara Brunei Darussalam

To Whom It May Concern,

RE: Official sponsorship of [Student Name, IC-Number]

This is to confirm that **[Company's Name]** will bear the cost of the above student to enroll in **FIA/CAT/ACCA [select one]** as part time student for **202x January/July [select one]** Intake. The sponsorship covers the period **[insert start date to end date]**.

The sponsorship covers the following (check those applicable):

- BICPA Academy's Registration – BND50 (one - time fee) *
- BICPA admission fee – BND40 (one – time fee) *
- BICPA annual Provisional Membership fee – BND20* (Number of year(s) will be based on the sponsorship period mentioned above. E.g., if period covers from July year 1 to December year 4, Provisional Membership fee to be borne will be for 4 years, unless otherwise specified)
- ACCA registration – BND178 for the year 2024 (one- time fee) **
- ACCA annual subscription – BND268 for the year 2024 ** (Number of year(s) will be based on the sponsorship period mentioned above. E.g., if period covers for 4 years, ACCA annual subscription fee to be borne will be for 4 years, unless otherwise specified)
- Exemption fees (based on the exemption granted by ACCA for respected student) (refer to **Appendix A**)
- Courses fee (refer to **Course Brochure**)
- First sitting exams (refer to **Course Brochure**)
- [Number of re-sits]** Re-sit of exam(s)

*** Fees are subject to change upon the discretion of BICPA and BICPA Academy Sdn Bhd. Any changes will be informed in advance.**

**** Fees quoted after conversion to BND. Original fees in GBP are based on the fees posted by ACCA UK at the time of quotation. All the fees will vary based on ACCA website.**

Should you require further information, please do not hesitate to contact **[insert name, job position, contact number]**

Yours faithfully.

[Name]

[Job]